GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Public Services – Revenue Department – Departmental proceedings against Smt. Sanamala Chandra Leela, Dy. Tahsildar, B.Mattam Mandal, YSR District – Departmental proceedings under Rule 20 of APCS (CCA) Rules, 1991 – Article of charges – Issued.

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REVENUE (VIGILANCE.III) DEPARTMENT

G.O.RT.No. 724 **Dated: 09-10-2024**

Read:-

1. From the DG, ACB, RC. No. 25/DES-TCD/2020, Date:07.08.2023.
2. G.O.Ms.No.221, Revenue (Vig.III) Department, dt:09.10.2024.

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ORDER:

It is proposed to hold an enquiry against Smt. Sanamala Chandra Leela, Dy. Tahsildar, B.Mattam Mandal, YSR District in accordance with the procedure laid down in Rule 20 of the APCS (CC & A) Rules, 1991 for committing irregularities noticed by the D.G., ACB during the Surprise Check conducted in the O/o Tahsildar, B.Mattam Mandal, YSR District, on 24.01.2020.

2. The substance of the imputations of misconduct in respect of which the enquiry is proposed to be held is set out in the enclosed statement of articles of charges (Annexure. I). A list of documents by which, and a list of witnesses by whom, the articles of charges are proposed to be sustained are also enclosed (Annexure. II & III).

3. Smt. Sanamala Chandra Leela, Dy. Tahsildar, B.Mattam Mandal is directed to submit within 10 days of the receipt of this order, a written statement of her defence.

4. Smt. Sanamala Chandra Leela, Dy. Tahsildar, B.Mattam Mandal is informed that an inquiry will be held only in respect of those articles of charges as are not admitted. She should, therefore, specifically admit or deny each article of charge.

5. Smt. Sanamala Chandra Leela, Dy. Tahsildar, B.Mattam Mandal is further informed that if she does not submit her written statement of defence on or before the time specified in Para 3 above further actions will be processed based on the material available.

6. Attention of Smt. Sanamala Chandra Leela, Dy. Tahsildar, B.Mattam Mandal is invited to Rule 24 of the APCS (Conduct) Rules, 1964, under which no Government servant shall bring or attempt to bring any political or outside influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under the government. If any representation is received on his/her behalf from any other person in respect of any matter dealt with in these proceedings it will be presumed that Smt. Sanamala Chandra Leela, Dy. Tahsildar, B.Mattam Mandal is aware of such a representation and that it has been made at his/her instance and action will be taken against him/her for violation of Rule 24 of APCS (Conduct) Rules, 1964.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

R P SISODIA
SPECIAL CHIEF SECRETARY TO GOVERNMENT

To:

Smt. Sanamala Chandra Leela, Dy. Tahsildar, B.Mattam Mandal, YSR District ***through*** the Chief Commissioner of Land Administration, A.P., Mangalagiri.

The Chief Commissioner of Land Administration, A.P., Mangalagiri.

Copy to:

The District Collector, YSR District.

Sf/Sc.

//FORWARDED::BY ORDER//

SECTION OFFICER

ANNEXURE-I

DRAFT ARTICLES OF CHARGES FRAMED AGAINST SMT. SANAMALA CHANDRA LEELA, W/O LATE P. CHANDRA SEKHAR, 56 YEARS, DEPUTY TAHSILDAR, O/O THE TAHSILDAR, B. MATTAM (M), YSR DISTRICT IN RC.NO.25/DES-TCD/2020.

Smt. Sanamala Chandra Leela, W/o Late P. Chandra Sekhar, 56 Years, Deputy Tahsildar, O/o the Tahsildar, B. Mattam Mandal, YSR District (here-in-after referred to as Government Servant) while functioning as such during the period between from 27.07.2019 to 24.01.2020 (till date of Surprise check) committed grave misconduct in as much as.

Charge-1:

That the Government Servant has failed to take steps to deliver the 27 e-Passbooks, that were received on or before 16.01.2020 from Chennai and not handed over to the concerned VROs, in turn, they were supposed to be distributed to the farmers / passbook holders, which were kept pending without distribution in her steel almirah.

Charge-2:

That the Government Servant was absent without sanction of any leave or permission on the day of Surprise Check.

Thus, the Government Servant Smt. Sanamala Chandra Leela, while working as a Deputy Tahsildar, B. Mattam Mandal, YSR District, by her above-mentioned acts exhibited lack of integrity, slack supervision, devotion to duty and conduct unbecoming of a Government servant and brought down the prestige of the Government and thereby contravened Rules 3 (1) & 3 (2) of Andhra Pradesh Civil Services (Conduct) Rules, 1964.

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R P SISODIA
SPECIAL CHIEF SECRETARY TO GOVERNMENT

ANNEXURE-II

STATEMENT OF IMPUTATION OF MISCONDUCT OR MISBEHAVIOR IN RESPECT OF THE ARTICLE OF CHARGES FRAMED AGAINST SMT. SANAMALA CHANDRA LEELA, W/O LATE P. CHANDRA SEKHAR, 56 YEARS, DEPUTY TAHSILDAR, O/O THE TAHSILDAR, B. MATTAM (M), YSR DISTRICT.

Smt. Sanamala Chandra Leela is a native of Porumamilla Mandal, YSR District. His date of birth is 15.07.1967. She entered into Govt. service on 18.08.2004 as Typist and worked in the O/o the Tahsildar, Porumamilla Mandal from 18.08.2004 to 10.03.2010. She got a promotion as an Additional Revenue Inspector (Senior Assistant) on 11.03.2010 and worked in the O/o the Tahsildar, Porumamilla from 11.03.2010 to 26.11.2014, worked in the O/o the Tahsildar, Badvel Mandal from 27.11.2014 to 20.06.2015. Subsequently, she got promotion as Deputy Tahsildar (Election) on 21.06.2015 and worked in the O/o the Tahsildar, Jammalamadugu from 21.06.2015 to 31.05.2017, worked as Deputy Tahsildar (KRCC) in the O/o the RDO, Jammalamadugu from 01.06.2017 to 26.07.2019 and worked as a Deputy Tahsildar in the O/o the Tahsildar, B. Mattam Mandal from 27.07.2019 to 24.01.2020 (till the Surprise Check). She is drawing a basic pay of Rs. 32,340/- in the scale of pay of Rs. 28,940/- - Rs.78,910/-. She is due to retire on attaining the age of Superannuation on 31.07.2029 (62 Years). She is here-in-after referred to as Government Servant.

Facts of the case:

The DSP, ACB, Kadapa along with the mediators and staff assembled at O/o DSP, ACB, Kadapa on 24.01.2020 at 9.15 AM and DSP, ACB appraised the reliable information received by the ACB officials that the officials working in the O/o Tahsildar, B.Mattam, YSR District are indulging in corrupt and irregular practices and collecting bribes from the public, who are coming to the Tahsildar Office for their official work relating to land, house sites, caste and other certificates and other purposes and also for engaging Private persons for discharging official duties. Upon those allegations, a Surprise Check team headed by DSP, ACB, Kadapa along with the mediators left the ACB office, Kadapa on 24.01.2020 at 09.45 AM in 3 Vehicles and reached near Tahsildar office, B.Mattam at around 11.25 AM. On the instructions of DSP, ACB, Kadapa got down from the vehicles and at 11.30 AM all the team members led by the DSP, ACB, Kadapa entered into the O/o Tahsildar, B.Mattam located in the Government building Kandimallayapalli, B.Mattam Town and Mandal, YSR District. On being entered into the office chamber of Tahsildar, it was found that the Tahsildar was not present in his chair. Then, the DSP, ACB along the team went to the office room of the staff and found one person sitting in-front of the computer and attending the office work. Then, the DSP, ACB revealed his identity and the identity of his team members to him and ascertained that the person is the Sr. Asst., working in Tahsildar office and informed that the Tahsildar has not come to the office so far. Then, the DSP, ACB informed the purpose of the ACB team visiting the office and requested him and other staff present in the office to co-operate in conducting a surprise check. The front and back doors of the office were guarded and all the persons present in the office are instructed to stay at their places and also informed of the purpose of the ACB team visit to the office. Then, the DSP, ACB ascertained the name of Sr. Asst. as Sri Arise Venkata Ramana, S/o A.Venkatapathi, 47 years, Sr. Asst. (Physically Challenged Person), O/o Tahsildar, B.Mattam, R/o D.No.2-1-62, Diguva Brahmin Street, Badvel (M), YSR District.

During the Surprise Check DSP, ACB, Kadapa found 1 Sr. Asst., 1 Office Sub-Ordinate, 1 VRO, 3 VRAs, 1 Outsourcing employee, 2 private persons, 2 Sachivalayam VROs and 6 Sachivalayam Surveyors in total 17 persons were present in Tahsildar Office, B.Mattam. Further, 9 public who came for their works are also present in the office premises at the time. Then, the DSP, ACB took the mobile numbers of Tahsildar from the Sr. Asst. and at 11.41 AM the DSP, ACB made a call to the Tahsildar over the phone and called him to come to his office.

Later, the DSP, ACB enquired about their names and addresses and other particulars of the office staff and other persons present in the office and they voluntarily stated as below:-

Tahsildar Office Staff:

1) Sri Arise Venkata Ramana, S/o A. Venkatapathi, 47 years, Sr. Asst., O/o Tahsildar, B.Mattam, R/o D.No.2-1-62, Diguva Brahmin Street, Badvel (M), YSR District, Cell No.9160589081. (Working since 23.09.2015).
2) Sri Ganta Subbarayudu, S/o G.Subbaiah, 59 years,Office Sub-Ordinate, O/o Tahsildar, B.Mattam, R/o Rangasamudram (V), Porumamilla (M), YSR District, Cell No.7382400924. (Working since June, 2019).

VRO:

1) Sri Mydukuru Balaiah, S/o M.Pedda Subbarayudu, 52 years, VRO, Papireddypalli (V) and Palugurallapalli Part-4, R/o D.No.6/325/11/4, Vinayaka Nagar, Mydukur (M), now residing at Papireddypalli (V), B.Mattam (M), YSR District, Cell No.9100834502. (Working since 28.09.2015).

VRAs:

1) Sri Agili Ramaiah, S/o A.Samuel, 51 years, VRA, Somireddipali (V), R/o D.No.3/48, Somireddypalli (V), B.Mattam (M), YSR District, Cell No.9151639455. (Working since December, 1998).
2) Sri Kodadala Khasimpeera, S/o K.Hussainaiah, 39 years, VRA, Somireddypalli (V), R/o D.No.2/89, Somireddypalli (V), B.Mattam (M), YSR District, Cell No.9052244263. (Working since 2000)
3) Sri Maddu Ramanaiah, S/o M.Venkata Ramana, 40 years, VRA, Mallepalli (V), R/o D.No.1/74-2, Mallepalli (V), B.Mattam (M), YSR District, Cell No.9949017315. (Working since 24.05.2012).

Outsourcing Employee:

1) Sri Shaik Noorullah, S/o S.P.Basha, 26 years, Data Entry Operator, Election Cell, O/o Tahsildar, B.Mattam, R/o D.No.12/588, T.B.Road, Porumamilla Town and Mandal, YSR District, Cell No.9642659327. (Working since 01.10.2019).

Private Employees:

1) Sri Somireddypalli Om Siva, S/o S.Obaiah, 23 years, Private Computers Operator, R/o D.No.11/78, Gangireddypalli (V), B.Mattam (M), YSR District, Cell No.8008465880. (Working from 25.11.2018).
2) Sri Murathoti Kutti, S/o M.Bhaskaraiah, 24 years, R/o D.No.3/188, Palugurallapalli (V), B.Mattam (M), YSR District, Cell No.8978131576. Working as VRA (since 01.05.2018) instead of his grandfather M.Devasahayam, VRA Palugurallapalli (V) who is old age person and unable to attend the duties.

Sachivalayam VROs:

1) Sri Anupu Naveen, S/o A.Rama Subbaiah, 20 years, VRO, T.Chowdarivaripalli (V), R/o Rekulakunta (Post), R.Gollapalli (V), B.Matam (M), Cell No.7093316019. (Training since 14.10.2019).
2) Kum.Sagili Jasmine, D/o S.Jayaraju, 20 years, VRO, Mudamala (V), R/o D.No.6/53-1, Dhamanapalli (Post), Kattikindapalli (V), Kalasapadu (M), now residing at Angadi Veedhi, CMR Palli, Kadapa Town, YSR District, Cell No.6305620265. (Training since 11.10.2019).

Sachivalayam Surveyors:

1) Sri Velpula Subhesh, S/o Pedda Subbaiah, 19 years, Peddirajupalli (V), B.Mattam (M), YSR District, Cell No.8309827079.
2) Sri Anegarla Dharma Theja, S/o Prasad, 26 years, Boyanapalli (V), Mydukur (M), YSR District, Cell No.9492402136.
3) Sri Somireddipalli Sampath Kumar, S/o Obaiah, 22 years, Prabhunagar, B.Mattam (M), YSR District, Cell No.7382109591.
4) Sri Ankireddipalli Praveen Kumar Reddy, S/o Obul Reddy, 22 years, T.Chowdarivaripalli (V), B.Mattam (M), YSR District, Cell No.8555042202.
5) Kum.Mannam Mokshitha Reddy, D/o Ravindra Reddy, 20 years, D.Nelatur (V), B.Mattam (M), YSR District, Cell No.9154461389.
6) Kum.Chowdagari Lakshmi Narayanamma, D/o Narayana, 23 years, G.V.Satram (V), Mydukur (M), YSR District, Cell No.6300292372.

Public present in the office:-

1) Sri Thammisetti Venkata Subbaiah, S/o T.Sreenu, 29 years, Caste: Vaddi, R/o D.No.6/81, Yadhava Nagar, Somarajupalli (V), B.Mattam (M), YSR District, Cell No.7799141430.
2) Smt. Chitveli Guramma, W/o C.Gurraiah, 50 years, Caste: SC (Madiga), Somireddypalli Grama Panchayathi, Narasannapalli (V), B.Mattam (M), YSR District, Cell No.8184823690.
3) Smt. Vagudandam Parvathamma, W/o V.Siva Kotaiah Late, 48 years, R/o D.No.9-254, Narasannapalli (V), B.Mattam (M), YSR District, Cell No.9704595454.
4) Sri Gollapalli Chandra Sekhar, S/o G.Nagaiah, 30 years, Caste: SC (Madiga), SC Colony, Dirachavandla Panchayathi, Peddirajupalli, B.Mattam (M), YSR District, Cell No.8184896235.
5) Sri Sannapuri Sreenu, S/o S.Venkatesh, 27 years, R/o D.No.1/1, Thotlapalli Grama Panchayathi, Papireddipalli (V), B.Mattam (M), YSR District, Cell No.9440191663.
6) Sri Gajulapalli Guruva Reddy, S/o G.Subbareddy, Bodapadu (V), B.Mattam (M), YSR District, Cell No.9494398387.
7) Sri Vajjaralla Brahmaiah, S/o Chinna Subbaiah @ Pallanna, 55 years, R/o Kothuru (V), B.Mattam (M), Cell No.9642008369.
8) Sri Lakkineni Ramaiah, S/o L.Ankaiah Late, 49 years, Caste: SC (Madiga), R/o D.No.3/28, T.Chowdaravaripalli, B.Mattam (M), YSR District, Cell No.6281885672.
9) Sri Guduru Chandra Sekhar Reddy, S/o Narasimha Reddy, 35 years, R/o Thotlapalli (V), B.Mattam (M), YSR District, Cell No.9441327907.

The DSP, ACB enquired all the 9 members of the public about their presence in the office and then they stated that they came to the O/o Tahsildar for their official work with the revenue officials of B.Mattam regarding their lands. Further, the DSP, ACB asked them whether there is any demand from the Tahsildar and others in the office for the bribe and then they have stated that nobody demanded them for money, but their works are pending in the office. Then, the DSP, ACB recorded their statements in the office. Further, the DSP examined the persons 1) Sri Thammisetti Venkata Subbaiah, 2) Smt. Chitveli Guramma and 3) Smt. Vagudandam Parvathamma and got video graphy of their interaction. They have stated that the officials of Tahsildar, B.Mattam have not demanded any money, but their works are kept pending and making them to move around the office. Then, the DSP, ACB allowed them to leave the office.

Then, the DSP, ACB asked the private employees about their particulars. On that, Somireddypalli Om Siva, S/o S.Obaiah, 23 years, R/o D.No.11/78, Gangireddypalli (V), B.Mattam (M), YSR District, stated that he is working as Computer Operator from 25.11.2018 at the O/o Tahsildar, B.Mattam and getting Rs.8,000/- per month from the Tahsildar, B.Mattam.

Sri Murathoti Kutti, S/o M.Bhaskaraiah, 24 years, R/o D.No.3/188, Palugurallapalli (V), B.Mattam (M), YSR District, stated that he is acting as VRA from 01.05.2018 instead of his grandfather M.Devasahayam, VRA Palugurallapalli (V), who is an old aged person and unable to attend the duties. The DSP, ACB, Kadapa recorded the statements of the above two private persons engaged by the Tahsildar.

At about 1.30 PM, the Tahsildar came to the office and introduced himself to the DSP as Tahsildar and stated that he went to Nandipalli (V) of B.Mattam (M) for field work and on the call of ACB officials he came to the office.

Then DSP, ACB ascertained the name and address of the Tahsildar i.e., Midde Dyvadeenam, S/o Late Dass, 55 years (DOB: 12.06.1963), Koneru Ranga Rao Committee (KRRC), Tahsildar, Sub-Collector Office, Rajampet, now on deputation and working as a Tahsildar, B.Mattam from 11.09.2019 and residing at D.No.17-290-1, Rampad Road, Porumamilla Town and Mandal, YSR District.

Then, the DSP, ACB asked the Tahsildar Sri M.Dyvadeenam about the provisions of engagement of private persons to perform the official functions in the office. Then, he stated that to maintain Mee-Seva services, he engaged 1 private operator by name of Sri Somireddypalli Om Siva by paying an amount of Rs.8,000/- per month to

him from the budget which is allotted by the District Collector, Kadapa in his office. Further, he stated that regarding engaging Sri Murathoti Kutti, that he is attending instead of his grandfather due to old aged and the salary is being paid in the name of his grandfather only.

Then, the DSP, ACB, Kadapa along with the Inspectors and entire search team allowed to search the surprise team physically in the presence of the staff of Tahsildar and the DSP, ACB, Kadapa instructed the staff to search the employees and in the premises of the Tahsildar office, B.Mattam.

On search of the staff of Tahsildar office by the team, the following amounts were found from their possession as follows.

Sl.No	Name of the staff and designation	Amount Rs.
1	Sri M.Dyvadeenam, Tahsildar, B.Mattam	440-00
2	Sri A.Venkata Ramana, Sr. Asst., O/o Tahsildar, B.Mattam	2,110-00
3	Sri G.Subbarayudu, Office Sub-Ordinate, O/o Tahsildar, B.Mattam	900-00
4	Sri K.Khasim Peera, VRA, Somireddipalli (V), B.Mattam	2,040-00
TOTAL		5,490-00

On being asked about the declaration of personal cash in the Personal Cash Declaration Register, the Tahsildar stated that the register is not being maintained in this office. Then the DSP, ACB seized the above unaccounted amount of Rs.5,490/- which was found with the above staff of Tahsildar office, B.Mattam for due verification to take further action.

Charge-1:

That the Government Servant has failed to take steps to deliver the 27 e-Passbooks, which were received on or before 16.01.2020 from Chennai and not handed over to the concerned VROs, in turn, they were supposed to be distributed to the farmers/passbook holders, which were kept in her steel almirah.

Basis of the charge:

This is proved from the following evidence:

i) During the Surprise Check Sri Chowtigalla Ramakrishnudu, Sri Pothuraju Venkateswara Prasad acted as Mediators, the above all witnessed i.e., She failed to deliver the 27 e-Passbooks, which were received from Chennai and also revealed about the things that were occurred during the proceedings etc., facts.

ii) Letter vide G.O M.S No. 255, 271, Revenue (EA&AR) Dept., Dt. 18.06.2016 and G.O M.S No. 271, Revenue (EA&AR) Dept., Dt. 01.07.2016 it reveals to attend the regular duties i.e., to clear the all the public grievances within time, thereby she violated the rules framed.

iii) During the Surprise Check Proceedings the Tahsildar stated that the 27 e-pattadar passbooks were received through a Register Post from Chennai and are pending for distribution in the office and kept in the almirah of the Dy. Tahsildar.

Hence, the allegation is substantiated.

Thus, the Government Servant Smt. Sanamala Chandra Leela should be initiated Departmental Action as she violated the Rules 3 (1) & 3 (2) of the Andhra Pradesh Civil Services (Conduct) Rules, 1964.

Charge-2:

That the Government Servant was absent without sanction of any leave or permission on the day of Surprise Check.

Basis of the charge:

This is proved from the following evidence:

i) Smt. Sanamala Chandra Leela (Government Servant-2) was absent without sanction of any leave or permission on the day of the Surprise Check.

ii) During the Surprise Check conducted by the ACB Officials in the presence of the mediators, they witnessed that the Government Servant-2 is absent. On verification of the Attendance Register by the DSP, the allegation was noticed and the same was confirmed by her superior officer, Government Servant-1 (The Tahsildar) during the Surprise Check. The same was incorporated in the Surprise Check Proceedings.

iii) Surprise Check Proceedings and Attendance Register of the documentary evidence reveal the facts of the above violation.

Hence, the allegation against the Government Servant Smt. Sanamala Chandra Leela are held proved.

Thus, the Government Servant Smt. Sanamala Chandra Leela, while working as a Deputy Tahsildar, B. Mattam Mandal, YSR District, by her above-mentioned acts exhibited lack of integrity, slack supervision, devotion to duty and conduct unbecoming of a Government servant and thereby violated Rules 3 (1) and 3 (2) and 3 (5) of Andhra Pradesh Civil Services (Conduct) Rules, 1964.

Thus, the Government Servant Smt. Sanamala Chandra Leela had rendered herself liable for regular Departmental enquiry for a major penalty under Rule 20 of APCS (CC&A) Rules, 1991.

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R P SISODIA
SPECIAL CHIEF SECRETARY TO GOVERNMENT

ANNEXURE-III

LIST OF WITNESSES

1. Sri Chowtigalla Ramakrishnudu, S/o C. Balanna, 48 Years, Mandal Educational Officer, Ramapuram, R/o D.No. 1/2263, APHB Colony, Kadapa, Cell No. 9160555387 (Mediator-I).
2. Sri Pothuraju Venkateswara Prasad, S/o P. Venkataiah, 43 Years, Sr. Asst., O/o RJD School Education, Kadapa, R/o D.No.3/1284, Sion Puram, Co-Operative Colony, Kadapa, Cell No.8008244717 (Mediator-II).
3. Sri Thammisetti Venkata Subbaiah, S/o T. Sreenu, 29 years, Caste: Vaddi, R/o D.No. 6/81, Yadhava Nagar, Somarajupalli (V), B. Mattam (M), YSR District.
4. Smt. Chitveli Guramma, W/o C. Gurraiah, 50 years, Caste: SC (Madiga), Somireddypalli Grama Panchayathi, Narasannapalli (V), B. Mattam (M), YSR District.
5. Smt. Vagudandam Parvathamma, W/o V. Siva Kotaiah Late, 48 years, R/o D.No. 9-254, Narasannapalli (V), B. Mattam (M), YSR District.
6. Sri Gollapalli Chandra Sekhar, S/o G.Nagaiah, 30 years, Caste: SC (Madiga), SC Colony, Dirachavandla Panchayathi, Peddirajupalli, B. Mattam (M), YSR District.
7. Sri Sannapuri Sreenu, S/o S. Venkatesh, 27 years, R/o D.No. 1/1, Thotlapalli Grama Panchayathi, Papireddipalli (V), B. Mattam (M), YSR District.
8. Sri Gajulapalli Guruva Reddy, S/o G. Subbareddy, Bodapadu (V), B. Mattam (M), YSR District.
9. Sri Vajjaralla Brahmaiah, S/o Chinna Subbaiah @ Pallanna, 55 years, R/o Kothuru (V), B. Mattam (M).
10. Sri Lakkineni Ramaiah, S/o L. Ankaiah Late, 49 years,Caste: SC (Madiga), R/o D.No. 3/28, T. Chowdaravaripalli, B. Mattam (M), YSR District.
11. Sri Guduru Chandra Sekhar Reddy, S/o Narasimha Reddy, 35 years, R/o Thotlapalli (V), B. Mattam (M), YSR District.
12. Somireddypalli Om Siva, S/o S. Obaiah, 23 years, Private Computers Operator, R/o D.No. 11/78, Gangireddypalli (V), B. Mattam (M), YSR District, Cell No. 8008465880.
13. Sri K. Janardhana Naidu, DSP, Anti-Corruption Bureau, Kadapa.
14. Sri T.Reddeppa, Inspector of Police, ACB, Kadapa.
15. Sri P. Sreenivasa Reddy, Inspector of Police, ACB, Kadapa.

If any witness is found to be relevant, he/she will be produced during the time of enquiry.

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R P SISODIA
SPECIAL CHIEF SECRETARY TO GOVERNMENT

ANNEXURE-IV

LIST OF DOCUMENTS

1. Surprise Check Proceedings: Mediators Report drafted at the O/o Tahsildar, B. Mattam, YSR Kadapa District on 24.01.2020.
2. Attendance Register of the O/o Tahsildar, B. Mattam, YSR District.
3. Movement Register of the O/o Tahsildar, B. Mattam, YSR District.
4. Photostat copies of the Register for receipt of online Pattadar Passbooks (e-Passbooks issued Register), pages from 166 to 173 having Sl. No. 460 to 486 and the same was duly attested by the DSP, mediators and the Tahsildar.
5. Photostat copies of Income Certificates Issue Register & Caste Certificates.
6. The Photostat copies of last written pages from 10 to 15 of Grievance Register.
7. Empty CL Register of the O/o the Tahsildar, B. Mattam, Mandal, YSR Kadapa District.
8. Letter No. Ref/A/98/2020 of RDO, Rajampet, Dt. 07.02.2020, Ref/A/98/2020 of RDO, Rajampet, Dt. 06.03.2020 regarding the service particulars and job chart of the employees o/o Tahsildar, B. Mattam, YSR, Kadapa District, Ref/A/98/2020 of RDO, Rajampet, Dt. 07.03.2020 regarding the GOs and Circulars.
9. G.O. Ms. No. 200, G.A. (Ser-C) Dept., Dt. 26.03.2007, reveals the guideline about the maintenance of the personal cash with the revenue employees at the time of performing their official duties.
10. G.O. Ms. No.255, Revenue (EA&AR) Dept., Dt. 18.06.2016, reveals the guidelines to be followed at the time of issuing passbooks to the landholders.
11. G.O. Ms. No. 271, Revenue (EA&AR) Dept., Dt. 01.07.2016, reveals the guidelines to be followed at the time of issuing passbooks to the landholders.

If any document is found to be relevant, will be produced during the enquiry.

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R P SISODIA
SPECIAL CHIEF SECRETARY TO GOVERNMENT